



To Parent or Guardian of Waitlist Applicant,

ABCDee Learning Center maintains an ongoing waitlist for new enrollments. Parents wishing to have their child's name placed on a waitlist for enrollment **must first complete the waitlist form and pay the \$100 waitlist fee** (the waitlist fee may be credited towards the Enrollment Fee if/when enrollment occurs). Payment of this fee and completion of this form **do not guarantee enrollment**. Our school is often at capacity and start dates can be difficult for us to project. Spaces are filled on a first come, first served basis with the exception of the following priorities:

- **Children who are currently enrolled in our program receive priority for transitioning into an older classroom and/or changing enrollment schedules**
- **Siblings of children who are currently enrolled also receive our priority**
- **Full Time enrollment receives priority enrollment over Part Time enrollment**

No slots will be held for children until they are ready to enter the program. When a child on the wait list is contacted regarding an opening, families have 24 hours to respond to the offer, if there isn't a response we will move to the next child on the list. If we offer a space and a family chooses to pass on the offer but wants to remain on the list, the family will be moved to the back of the current waitlist. Families may contact us at a later time if their needs change but it is very important for us to keep an accurate list of families that are actively looking to start care as soon as possible. Please remember that being on the wait list does not guarantee child care on the date you request it. If we cannot meet your needs for your requested date, your child's name will remain on our waitlist (and automatically move up through the programs) until a spot is available.

Although **we typically do not call families on the waiting list unless there is an opening**, from time to time we may contact you to see if your needs have changed since your initial application (even if a spot is not currently available) so we can keep an accurate waiting list. If you have any questions in completing the wait list application, would like to update your contact information, need to change your schedule requested, or just to check on your waitlist status, please don't hesitate to call (512) 447-8258 or email us at info@abcdeekids.com

Sincerely,

Alison Bukhari
Owner/Director
Office: (512) 447-8258
Cell: (925) 818-7712



Child's Name: _____

Child's DOB: _____

Parent Name: _____

Cell #: _____ Email: _____

Parent Name: _____

Cell #: _____ Email: _____

Desired Start Date: _____

***Completing the waitlist form does not guarantee enrollment with ABCDee Learning Center.**

Desired Enrollment Schedule: Please refer to the most recent Tuition Rate Sheet

	Full-day: 8:00 AM - 5:00 PM	Half-day: 8:00 AM - 12:00 PM
2 days per week <i>Tuesday & Thursday only</i>	<input type="checkbox"/>	<input type="checkbox"/>
3 days per week <i>Monday, Wednesday, Friday only</i>	<input type="checkbox"/>	<input type="checkbox"/>
5 days per week <i>Monday – Friday</i>	<input type="checkbox"/>	<input type="checkbox"/>

Note: 2 and 3 day per week schedules will be determined by current enrollment and availability.

Additional Care options (check all that apply): Additional fees will apply.

- Early Arrival + \$4/day
7:00 AM – 8:00 AM
- After School + \$4/day
5:00 PM – 6:00 PM

For internal use only:

Date submitted: _____

Waitlist Fee paid: _____